NOTIFICATION

Sub: Calendar of Events for B.A/B.Sc/B.Sc(FAD)/BCA/B.Com/BBA/ BHM/BVA Under Graduate Courses for the academic year 2019-20.
Ref: Vice – Chancellor’s approval dated: 9.5.2019.

***

The Calendar of Events for B.A/B.Sc/B.Sc(FAD)/BCA/B.Com/BBA/BHM/BVA Under Graduate Courses for the academic year 2019-20 is notified as hereunder:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Events</th>
<th>Date fixed for 2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Re-opening of colleges and commencement of 1st Semester admissions</td>
<td>17-06-2019</td>
</tr>
<tr>
<td>2</td>
<td>Reporting of Teachers to duty</td>
<td>26-06-2019</td>
</tr>
<tr>
<td>3</td>
<td>Commencement of 1st and 3rd Semester Classes</td>
<td>01-07-2019</td>
</tr>
<tr>
<td>4</td>
<td>Last date for admission to 1st and 3rd Semester without penal fee</td>
<td>17-07-2019</td>
</tr>
<tr>
<td>5</td>
<td>Last date for admission to 1st and 3rd Semester with penal fee of Rs. 680/-</td>
<td>31-07-2019</td>
</tr>
<tr>
<td>6</td>
<td>Uploading of students details in University portal and online payment</td>
<td>07-08-2019 to 24-08-2019</td>
</tr>
<tr>
<td>7</td>
<td>Admission Approval</td>
<td>Last week of August 2019</td>
</tr>
<tr>
<td>8</td>
<td>End of 1st and 3rd Semester Classes</td>
<td>25-10-2019</td>
</tr>
<tr>
<td>9</td>
<td>Commencement of Vacation</td>
<td>26-10-2019</td>
</tr>
<tr>
<td>10</td>
<td>Commencement of Practical Examination</td>
<td>28-10-2019 to 06-11-2019</td>
</tr>
<tr>
<td>11</td>
<td>Last date for submission of Internal Assessment to University</td>
<td>31-10-2019</td>
</tr>
<tr>
<td>12</td>
<td>Commencement of 1st &amp; 3rd Semester Theory Examination</td>
<td>From 08-11-2019</td>
</tr>
<tr>
<td>13</td>
<td>Commencement of Valuation for Teachers</td>
<td>From 22-11-2019</td>
</tr>
<tr>
<td>14</td>
<td>Commencement of 2nd &amp; 4th Semester Classes</td>
<td>19-12-2019</td>
</tr>
<tr>
<td>15</td>
<td>End of 2nd &amp; 4th Semester</td>
<td>18-04-2020</td>
</tr>
<tr>
<td>16</td>
<td>Commencement of Practical Examination</td>
<td>From 20-04-2020</td>
</tr>
<tr>
<td>17</td>
<td>Commencement of vacation for Teachers</td>
<td>19-04-2020</td>
</tr>
<tr>
<td>18</td>
<td>Last date for submission of Internal Assessment to University</td>
<td>25-04-2020</td>
</tr>
<tr>
<td>19</td>
<td>Commencement of 2nd &amp; 4th Semester Theory Examination</td>
<td>27-04-2020</td>
</tr>
<tr>
<td>20</td>
<td>Commencement of valuation</td>
<td>From 05-05-2020</td>
</tr>
<tr>
<td>21</td>
<td>Announcement of Results</td>
<td>Before 01-06-2020</td>
</tr>
<tr>
<td>22</td>
<td>Re-opening of colleges and commencement of admission</td>
<td>17-06-2020</td>
</tr>
<tr>
<td>23</td>
<td>Commencement of Classes</td>
<td>01-07-2020</td>
</tr>
</tbody>
</table>

Note:

1. The Colleges shall submit the applications for issue of Eligibility Certificate in respect of Foreign Nationals before 30-07-2019. The applications received after this date will not be considered.
2. The last date for obtaining permission from University for admission to 3rd Semester on transfer from other colleges / Universities and readmission to 3rd Semester if before 31-07-2019.
3. Principals are requested to forward the representations of the students seeking permission for transfer admission along with no due certificate, no objection certificate, migration certificate and photo copies of previous semester marks card to the University.
4. Principals are requested to make admissions strictly in accordance with the Eligibility condition and also as per the sanction intake for each course.

5. The Principals should consider the marks cards of the qualifying exams of the recognized Boards only (copy enclosed). The list of recognized Boards is also available in the University Website i.e., www.beu.ac.in. Any marks card other than notified shall not be considered.

6. The students who have passed 2nd year PUC Examination from Karnataka Pre-University Board, Govt. of Karnataka are eligible to take admissions to Under Graduate Degree Courses.

7. The students who have passed (10+2) Examination conducted by Nationals Institute of Opening Schooling is eligible for admissions to Under Graduate Courses with the approval of the University.

8. Regulations Governing the Choice Based Credit System (Semester Scheme) in the Under Graduate Courses in the faculties of Arts, Science and Commerce shall be followed for the academic year 2019-20.

9. Principals are requested to allot the invigilation work to the teaching of major subjects such as Commerce, Management, English, Mathematics, Economics, etc., in the beginning of the theory examination and relieve them immediately for evaluation work.

10. Principals are further requested to compulsorily collect the evaluation attendance certificate from all the teachers who attended evaluation work in different subjects and produce them before the Local Inquiry Committee for verification at the time of visit.

11. During vacation, it is mandatory for teachers to undertake theory valuation and practical examination related work assigned by the University. Otherwise disciplinary action will be initiated for dereliction of duty, in the case of University, Government, and Aided College teachers and in the case of Unaided colleges attending to the examination work is one of the conditions to continue Affiliation.

12. Submission of any required document after the date of approval will not be considered for approval.

13. Wherever Bio-Metric attendance is implemented, the principals are requested to take permission from the Higher Authorities to waive the requirement of attendance of the teachers on the days of the examination related work in the University especially during the evaluation of answer books.

14. The colleges have to collect and remit the fee as prescribed by the University is also available (Copy enclosed) see Annexure – A, B, C in the website: www.beu.ac.in

15. The Principals are requested to adhere to the above schedule of Calendar of Events and follow the Rules and Regulations strictly.

BY ORDERS

REGISTRAR

To,
The Principals of Affiliated Colleges of Bengaluru Central University.

Copy to:
1. The Deans, Faculties of Arts, Science, Commerce & Management, Bengaluru Central University, Bengaluru
2. The Officer on special duty to the Hon’ble Minister for Higher Education, Vidhana Soudha, Bengaluru, for kind information.
3. P.A. to the Principal Secretary to the Govt. Higher Education, 6th Floor M.S. Building Dr. Ambedkar Veedhi, Bengaluru -560 001, for kind information.
4. PA to Vice-Chairman, Karnataka State, Higher Education Council, Palace Road, Bengaluru -560 001.
5. Ps to VC / Registrar(Ext) / PA to Fo, Bengaluru Central University, Bengaluru.
6. Office Conv / Guard file
### ANNEXURE-A

**2019-2020 for all courses (except BCA courses) fees**

**STATEMENT SHOWING THE FEES TO BE COLLECTED AND REMITTED FROM EACH STUDENTS TOWARDS REGISTRATION AND OTHER FEES.**

<table>
<thead>
<tr>
<th>Fees Students / Events</th>
<th>Karnataka PUC Students</th>
<th>Non-Karnataka Students Including CBSC/ISEC Students</th>
<th>Indian Students who have passed the qualifying from other countries</th>
<th>Foreign Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fee</td>
<td>Rs. 440/-</td>
<td>Rs. 440/-</td>
<td>Rs. 440/-</td>
<td>Rs. 440/-</td>
</tr>
<tr>
<td>Admission fee</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
<td>Rs. 3,225/-</td>
</tr>
<tr>
<td>Sports fee (Total Rs. 732/- out of this 70% of the amount Rs. 512/- to be remitted to the University funds)</td>
<td>Rs. 512/-</td>
<td>Rs. 512/-</td>
<td>Rs. 512/-</td>
<td>Rs. 512/-</td>
</tr>
<tr>
<td>Processing fee</td>
<td>Rs. 595/-</td>
<td>Rs. 595/-</td>
<td>Rs. 3,225/-</td>
<td>Rs. 8,052/-</td>
</tr>
<tr>
<td>Cultural Activities fee</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
</tr>
<tr>
<td>Eligibility fee</td>
<td>-</td>
<td>Rs. 3,225/-</td>
<td>Rs. 6,446/-</td>
<td>*Rs. 9,670/-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Rs. 1,857/-</strong></td>
<td><strong>Rs. 5,082/-</strong></td>
<td><strong>Rs. 10,933/-</strong></td>
<td><strong>Rs. 22,054/-</strong></td>
</tr>
</tbody>
</table>

**Note:** Penal fee of Rs. 680/- per candidates to the admission made after last date

*Eligibility fees of Rs. 9,670/- to be remitted while applying for Eligibility Certificate.

### ANNEXURE-B

**2019-2020 for BCA courses fees**

**STATEMENT SHOWING THE FEES TO BE COLLECTED AND REMITTED FROM EACH STUDENTS TOWARDS REGISTRATION AND OTHER FEES.**

<table>
<thead>
<tr>
<th>Fees Students / Events</th>
<th>Karnataka PUC Students</th>
<th>Non-Karnataka Students Including CBSC/ISEC Students</th>
<th>Indian Students who have passed the qualifying from other countries</th>
<th>Foreign Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fee</td>
<td>Rs. 4,686/-</td>
<td>Rs. 4,686/-</td>
<td>Rs. 4,686/-</td>
<td>Rs. 4,686/-</td>
</tr>
<tr>
<td>Admission fee</td>
<td>Rs. 3,225/-</td>
<td>Rs. 3,225/-</td>
<td>Rs. 3,225/-</td>
<td>Rs. 3,225/-</td>
</tr>
<tr>
<td>Sports fee (Total Rs. 732/- out of this 70% of the amount Rs. 512/- to be remitted to the University funds)</td>
<td>Rs. 512/-</td>
<td>Rs. 512/-</td>
<td>Rs. 512/-</td>
<td>Rs. 512/-</td>
</tr>
<tr>
<td>Processing fee</td>
<td>Rs. 595/-</td>
<td>Rs. 595/-</td>
<td>Rs. 3,225/-</td>
<td>Rs. 8,052/-</td>
</tr>
<tr>
<td>Cultural Activities fee</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
<td>Rs. 155/-</td>
</tr>
<tr>
<td>Eligibility fee</td>
<td>-</td>
<td>Rs. 3,225/-</td>
<td>Rs. 6,446/-</td>
<td>*Rs. 9,670/-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>Rs. 9,173/-</strong></td>
<td><strong>Rs. 12,398/-</strong></td>
<td><strong>Rs. 18,249/-</strong></td>
<td><strong>Rs. 26,300/-</strong></td>
</tr>
</tbody>
</table>

**Note:** Penal fee of Rs. 680/- per candidates to the admission made after last date

*Eligibility fees of Rs. 9,670/- to be remitted while applying for Eligibility Certificate.

**REGISTRAR**

[Signature]

Bengaluru Central University
Central College Campus
Bengaluru - 560 001.
ANNEXURE-C

REVISION OF FEE ON GENERAL ITEMS TO UNDER GRADUATE COURSES FOR THE
ACADEMIC YEAR 2019-20

The fees in respect of following General items are also enhanced for Under Graduate Courses for the
academic year 2019-20

1. Admission and transfer (UG Courses)
   a. for students of Karnataka migrating from one
      University to another within Karnataka
      --- Rs. 935/-
   b. for students of other Universities outside Karnataka
      --- Rs. 3,190/-

2. Change of Name including application fees
   --- Rs. 1,600/-

3. Change of Language and optional subject & Additional English
   Language exemptions
   --- Rs. 870/-

4. 3rd Semester Transfer processing fee
    --- Rs. 870/-

5. Transfer approval fees
    --- Rs. 870/-

6. Downloaded Admission Approval Form
    --- Rs. 100/-

7. Sports and Cultural activities fee for 2nd, 3rd Semester
    UG Courses per students
    --- Rs. 667/-

Note:-
The Principals are requested to submit students list and Vouchers/Bills for having collected And utilized 30% of
total sports fee (Rs. 220/- from each students) on sports activities on or before 30-09-2019 to the Director,
University college of Physical Education, Bengaluru Central University, Bengaluru.

REGISTRAR
Registrar
Bengaluru Central University*
Central College Campus
Bengaluru - 560 001.
BENGALURU CENTRAL UNIVERSITY

Guidelines for Admissions to Undergraduate Courses under Choice Based Credit System (CBCS) in the Faculties of Arts, Science and Commerce

The Bengaluru Central University commences its academic year from 2019-20. The academic programmes will be governed by the Guidelines for adoption of Choice-Based Credit System (CBCS) formulated by the University Grants Commission and the general guidelines issued by the State Higher Education Council, Govt. of Karnataka from time to time. The following Guidelines shall be observed by the affiliated colleges coming under the preview of the University while determining the eligibility for admission of students to courses. Further, the changes, if any, will be intimated as and when necessary.

A few salient points to determine eligibility for admission to various courses along with other important conditions are given below for ready reference.

1. ELIGIBILITY AND OTHER CONDITIONS:

1.1 B.A Degree Course (Bachelor of Arts)

a. A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent there to with any combination of optional subjects shall be eligible for admission to the B.A. degree course. The students admitted to B.A degree course shall opt for any three Arts subjects enumerated under the Faculty of Arts as optional subjects with equal weightage.

b. The medium of instruction shall be either Kannada or English.

1.2 B.Sc. Degree Course (Bachelor of Science)

a. A candidate who has passed two- year Pre-University Examination conducted by the Karnataka Pre-University Board consisting of at least two Science subjects (as enumerated under the Faculty of Science) or any other examination considered as equivalent there to shall be eligible for admission to B.Sc degree course. A candidate shall opt for any three Science subjects as optional subjects with equal weightage.

b. Additional conditions of eligibility are required for specific subjects as follows:

i. A candidate opting for Physics should have studied Mathematics in addition to Physics at the qualifying examination.

ii. A candidate opting for Statistics should have studied that subject or Mathematics at the Pre-University level.

iii. A candidate opting for Biotechnology, Botany/Applied Botany, Microbiology or Zoology should have studied Biology at the Pre- University level.

iv. A candidate opting for Geology or Home Science should have studied at least two Science subjects at the Pre-University level.

1.3 B.Com. Degree Course (Bachelor of Commerce)

a. A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent there to shall be eligible for admission to the B.Com programme.
b. A candidate who has passed Diploma in Business Administration examination conducted by the Directorate of Technical Education, Karnataka may be considered eligible for admission to First Year B.Com Degree course.

c. A candidate who has passed Diploma in Secretarial / Commercial Practice conducted by the Board of Technical Education, Karnataka may be considered eligible for admission directly to Second Year (III Semester) B. Com. Degree course.

d. The medium of instruction and examination shall be either English or Kannada.

1.4 B.B.A Degree Course (Bachelor of Business Administration)

a. A candidate who has passed two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent thereto shall be eligible for admission to the B.B.A course.

b. The medium of instruction and examination shall be English.

1.5 B.H.M Degree Course (Bachelor of Hotel Management)

a. A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent there to shall be eligible for admission

b. Duration of the course:
   The course of study for the B.H. M degree shall extend over a period of four academic years, each academic year comprising of two semesters, each semester comprising sixteen weeks of class work. The candidates should complete the B.H.M degree within eight years from the date of admission to the First semester of the course.

1.6 B. V. A Degree Course (Bachelor of Visual Arts)

a. A candidate to be eligible for admission to the First Semester Course of the Degree (Foundation) of Bachelor of Visual Arts in Painting/Applied Art/Sculpture/Print Making/Art History must fulfill the following requirements:
   i. Must have passed the SSLC Examination conducted by the Secondary School Examination Board, Karnataka or an examination of any other State or body recognized as equivalent to the Secondary School Leaving Certificate Examination.
   ii. Should pass an entrance aptitude test conducted by the concerned college.

b. A candidate for being eligible for admission to the Fifth Semester of the Degree of Bachelor of Visual Arts must have passed all the four previous semesters.

c. Duration of the course is 10 semesters. Candidates studying for the degree of Bachelor of Visual Arts in Painting/ Applied Art/ Sculpture/ Print Making/ Art History specialization are required to undergo training in prescribed study extending over total 10 semesters, and have to pass the University examination at the end of third to tenth semesters. Languages are compulsory as per University regulations from Semester I to Semester IV.
1.7 B.Sc. Fashion and Apparel Design Degree Course (FAD)

a. A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board, or any other examination considered as equivalent thereto shall be eligible for admission.

b. A candidate with Diploma in Fashion Technology and Diploma in Costumes and Fashion Design conducted by the Department of Technical Education, Government of Karnataka is eligible for admission directly to the III Semester of the course.

c. A candidate who has passed Diploma in Handloom Technology and Diploma in Handloom and Textiles conducted by the Ministry of Textiles, Government of India is also eligible for admission directly to the III Semester of the course.

d. The medium of instruction and examination shall be English.

1.8 BSLPA Degree Course (Bachelor in Speech and Language Pathology and Audiology)

a. A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent thereto shall be eligible for admission if they fulfill the following conditions:
   The candidate should have obtained 50% or more marks in any one of the following combination of subjects (45% in case of SC/ST group)
   i. Physics, Chemistry, Mathematics
   ii. Physics, Chemistry, Biology or Physics, Chemistry, Botany and Zoology
   iii. Physics, Mathematics, Computer Science
   iv. Physics, Chemistry, Mathematics and Biology

b. The candidate should have attained 17 years of age on July 1 of the year of admission and not have attained the age of 22 years to be eligible for admission. Upper age limit is relaxable by two years for candidates belonging to SC/ST categories.

c. Lateral entry to Second Year BSLPA is permitted for candidates who meet the following criteria:
   i. Successfully passed Diploma in Hearing-Language-Speech revised course from any RCI recognized training institute with Science background as specified.
   ii. Two years of work experience in the field. A maximum of three seats can be admitted on merit basis as supernumerary to total intake permitted by RCI and the university. For candidates who have successfully passed the pre-revised DHLS course recognized by RCI with two years of work experience, three months Stint Course approved by RCI’s Entrance Test will be the requirement.

d. Duration of the Course: Course shall be 6+2 semesters with course work in the 6th Semester and 2nd Semester internship. Each semester will be of a minimum period of 18 weeks excluding examination duration.

1.9 B.C.A. Degree Course (Bachelor of Computer Application)

a. A candidate who has passed the two-year Pre-University Examination conducted by the Karnataka Pre-University Board or any other examination considered as equivalent thereto shall be eligible for admission.

b. A candidate who has passed JODC /Three-year Diploma in Engineering of Government of Karnataka or any other examination considered as equivalent thereto shall be eligible for admission to First Year degree course.
Duration of the courses:

Unless otherwise mentioned, the duration of each course is a period of three years (six semesters), each academic year comprising of two semesters, each semester comprising sixteen weeks of class work, excluding the duration of examinations. The course should be completed within six years from the year of joining, failing which the candidate has to join the course afresh.

2. Guidelines regarding choice of languages for study in undergraduate programmes:

a. Two languages are to be studied out of which one shall be English and the other shall be either any Indian Language or a Foreign language other than English. -Kannada, Sanskrit, Hindi, Tamil, Telugu, Malayalam, Marathi, Konkani, Urdu, Persian, Arabic, German, French, Latin, Russian, Japanese and any other language prescribed/approved by the university.

b. In addition to English, a candidate shall opt for any one of the two languages studied at the Pre-University or equivalent level. However, the candidate may opt for Kannada even if it is not studied at the Pre-University or equivalent level. With the permission of the University, a candidate may opt for any other language listed above even if the candidate has not studied that language at PUC or equivalent level.

c. The following categories of candidates are permitted to opt for Additional English in lieu of Indian Languages:

i. Candidates who have passed 10+2 Examination from CBSE/ ISCE and who have not studied any Indian Languages at the qualifying examination.

ii. Candidates who have passed the qualifying Examination from North Eastern States like West Bengal, Assam, Meghalaya, Nagaland etc and who have studied subjects like Bengali, Assamese etc; at their qualifying examination.

iii. Candidates who have studied French in the qualifying examination.

iv. Candidates who want to change the Language to Additional English giving the valid reason that the colleges are not offering the languages which they have studied at the qualifying examination.

d. Speech/hearing/visually impaired/mentally challenged and study disabled students are exempted from studying one of the languages prescribed under para 3 of the above.

e. In case of Foreign Nationals who have not studied an Indian Language, the Vice Chancellor shall have the power to permit them to study any two languages or English or Additional English.

3. Guidelines for Issue of Eligibility Certificate:

a. Colleges desirous of admitting the candidates to various degree courses who have passed their qualifying examination i.e. Pre-University course conducted by the Karnataka Pre-University Board do not require an Eligibility Certificate from the University and may be admitted if they fulfill the requirements of the Bengaluru Central University regulations governing that particular course.

b. Candidates who have passed their qualifying examination conducted by the recognized Boards/Universities outside the State of Karnataka and within the country seeking admissions to various courses may be admitted without Eligibility Certificate, provided they satisfy the requirements of the Bengaluru Central University Regulations governing that particular course. However, these candidates have to pay Rs 1,100/ towards the Eligibility Fee.

c. Indian National students who have passed the qualifying examinations of 10+2 conducted by the examining bodies of India like CBSE, ICSE, and Government of Kerala etc; outside India need not apply for issue of Eligibility Certificates. However, they have to pay Rs 2,200/ towards Eligibility Fee. Indian
national students who have passed the qualifying examination conducted by the Examining Bodies of other countries should obtain Eligibility Certificate from the University before seeking admission.

d. In case of any doubt, admissions shall be made only after confirmation of the eligibility from the university.

4. Requirement for Issue of Eligibility Certificate in respect of Foreign National Students:

Foreign Nationals seeking admissions to various courses are advised to apply for Eligibility Certificate in the prescribed application form, which the college may obtain from the University, Central College campus, Bengaluru 560001 on payment of Rs. 100/- perform. The completed application form along with necessary documents duly attested by the Principal may be forwarded to the University after due scrutiny, provided the candidate satisfies all the requirements of the Bengaluru Central University Regulation relating to admission to a particular course. The candidates who have passed the qualifying examinations recognized by the Association of Indian Universities, New Delhi as equivalent to 10+2 stage of examination in India only are required to apply for issue of Eligibility Certificates. Applications of only eligible candidates may be forwarded duly signing the Certificates in the application forms specifically provided. Foreign Nationals should not be admitted without Eligibility Certificate issued by the University on any account. Applications received without supporting documents and also after the last date will be rejected.

Documents required for Eligibility Certificate:

The following documents shall be submitted along with applications in the prescribed form for issue of Eligibility Certificate in case of Foreign Nationals / Indian Nationals who have passed the qualifying examination of other countries for admission to courses under all the Faculties in Bengaluru Central University:

i. Attested copies of Marks cards/ Pass certificates
ii. Attested copies of valid passport and Student Visa
iii. One passport size photograph to be pasted on the application.
iv. Two stamp size photographs.
v. AIDS Test Clearance Certificate.
vi. Original fee receipt for payment of Eligibility Fee.

Further, the following may be noted while determining the eligibility of the Foreign National:

i. Candidates who have studied the required cognate subjects in 9th or 10th Grade, not in the 11th or 12th Grade of High School, Graduation, diploma of USA and other examinations are not eligible.

ii. Candidates who have not studied the concerned cognate subjects in ‘A’ level GCE Examination are also not eligible for admission to First-Year degree course under all Faculties.

5. Guidelines for transfer of students from other Universities / Colleges in the middle of the course:

a. Principals are permitted to make admissions on transfer fee following the regulations and collecting the fees of Rs 100/- per candidate and send the admission statement of such students in triplicate along with the records / recommendations for consideration and approval by the University. However, the candidates seeking admission on transfer with change of one subject within the university shall obtain No Objection Certificate from the University prior to their admission in the new college by paying prescribed fees of Rs 100/- + Rs. 150/- Total Rs 250/-. 

b. In case of students seeking transfer from one University to another within Karnataka and students of other Universities within India, the Principals are permitted to issue No Objection Certificate indicating the vacancy, willingness for admission of such candidates and forward to the University for issue of
permission and eligibility. No inter University transfer should be made directly by the Principals without obtaining No Objection Certificate from the University.

c. Admission statement in respect of transfer students along with documents like marks cards, transfer certificate, No Objection Certificate and fee paid receipt towards transfer fees has to be forwarded to the University for approval of their admissions.

d. Candidates who are admitted to the Evening Degree Course shall not be eligible for admission to Regular/Day degree course in the middle of the course.

6. Guidelines regarding Attendance:

In respect of all the above courses:

a. Each Semester shall be taken into consideration for purpose of calculating attendance.

b. Students shall attend Lectures/ Practical Classes / seminars as prescribed and not absent themselves from college without adequate reason.

c. In respect of all the above courses, except BSLPA course, a student shall be considered to have completed a semester if he/she has attended not less than 75% of the total number of classes conducted and if his/her conduct has been satisfactory.

d. In respect of BSLPA course, each candidate should maintain at least 80% attendance in theory classes and 90% attendance in Clinical Practice in each semester.

e. Failure to meet the required attendance will disqualify a student from appearing in the University Semester Examination. He/ she will be eligible to appear subsequently only after meeting the requirements of minimum attendance. All colleges are required to display shortage of attendance every month on the college notice board and also upload the same on the website. A copy is to be sent to the Registrar (Evaluation).

7. General Guidelines:

a. The University will issue Calendar of Events in all the courses at the beginning of the academic year. Principals, including those of Autonomous Colleges, are required to cooperate with the University and strictly adhere to the Calendar of Events.

b. The affiliated colleges, including Autonomous Colleges, are required to display the Admission Calendar prominently on the college notice board and college website.

c. Merit lists should be prepared, keeping in mind government and university regulations regarding reserved seats and must also be prominently displayed on college notice board and website.

d. Admissions shall be made only to courses and combinations sanctioned by the university.

e. Approval will not be given to combinations and courses wherein the number admitted are less than the minimum number fixed by the Government/University order.

f. Admission to various courses should be made strictly as per the intake sanctioned by the Government/University. No college shall make any excess admission over and above the intake. A student whose admission has become invalid or whose admission has not been approved by the University or who has been admitted to a college in excess of the prescribed intake will not be eligible to appear for the examination conducted by either the college or the University under Section 61 of the KSU Act, 2000.
ii. Download of Admission Approval statement displayed on University portal before last date of online submission.

II. Physical Verification

Following documents are to be submitted at the time of approval:

i. Admission statement.
ii. University Order showing sanctioned intake.
iii. Original Xth and XIth standard and equivalent examinations marks cards.
iv. Original Transfer Certificate.
v. Migration Certificate from students other than from Karnataka PU Board.
vi. Eligibility Certificate for Foreign Nationals and NRIs.
vii. Certificate issued by relevant authority in case of reservation/quota claims.
viii. Copy of Bank Payment Receipt

9. Mode of remittance of various fees:

Colleges have to collect and remit for each student admission approval fee i.e., Admission, Registration, Sports, Development, Eligibility fees, late admission fees etc admitted to various course (other than BCA course) as per the fees prescribed in University Notification to the Bengaluru Central University Fund. In respect of BCA course, colleges have to collect and remit Admission, Registration, Sports, Development, and Eligibility fees etc, as per the rates prescribed in University Annexure A,B,C.

The above remittances have to be made through online in favor of Bengaluru Central University. The bank account details for admission approval fee payment are as follows:

- Account Name: Bengaluru Central University
- Bank Name: State Bank of India
- Branch Name: Mysore Bank Circle Branch, Avenue Road, Bengaluru – 560 002.
- Account Number: 37788668831
- IFSC Code: SBIN0040007

One copy of the receipt shall be enclosed to the admission statement for reference at the time of Admission Approval.

Note:-

All the Principals are requested to strictly adhere to the Guidelines and Calendar of Events issued by the University to enable the University to approve all the admissions and conduct Examinations smoothly as per schedule. Accordingly, admissions shall be finalized within the last date fixed by the University to each course and classes shall be commenced as per the schedule indicated in the Calendar of Events. On no account shall admissions be made after the last date.

Annexure:-
1. List of Boards of School Education recognized by Council of Boards of School Education in India.
2. List of foreign examinations recognized by Association of Indian Universities, New Delhi.
3. BCU Notification of fees for admission approval.

To,
All the concerned Principals affiliated to Bengaluru Central University.