

CIRCULAR

Sub: Registration of students as voters – reg.

Ref: This office circular no: BCU/Misc/545/2018-19 Dated: 16-02-2019.

The Principals are directed to send the list of students enrolled in their colleges so for and if they have not yet done they shall see that the students are enrolled as voters by distributing Form No 6. Already Form No. 6 sent to you.

The Principals are required to submit the statistics regarding the number of students registered so far to the undersigned.

The Principals will send the list of students enrolled to the Administrative officer Karnataka State Higher Education Council (KSHEC) and also with a copy to the Additional Chief Secretary, Higher Education Department.

The Principals of the Colleges will take all precautionary measures about terrorist attacks.

Further, the Principals must ensure the security while arranging Seminars, Conferences etc and the delegates names must be submitted to the nearest Police Station.

CCTV to be fixed in the Colleges. The Principals must see the security arrangements and the security must be trained to deal with the terrorist attack.

The Principals shall monitor the movement of temporary staff / construction workers, etc.

Sensitive areas will be covered with security.

The Principals must note that the website and computer network shall not be accessed by unauthorized persons.

The Principals shall dispose reply to the complaints / letters received from the students/staff within seven days.

If any letters submitted in Janatha Darshan are received it shall be attended on priority basis and the reply is given.

Submission of Annual report is compulsory.


REGISTRAR c/c

To,

1. All the Principals of Affiliated Colleges of BCU. Bengaluru.
2. Office Copy / Guard file / Website.