SPECIMEN

(With imaginary figures)

**Name of the College :**

### STATEMENT OF BUDGET ALLOTMENT AND ACTUAL EXPENDITURE DURING 2020-21

### NSS REGULAR ACTIVITIES

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Particulars** | **Refreshment** | **Small Equipment & Repairs** | **Transport** | **Contingency** | **Clerical Allowance** | **Total** | **Remarks**  **For Re appropriation,**  **If any** |
| 1. | Allocation | 12,500 | 1,500 | 1,200 | 500 | 300 | 16,000 |  |
| 2. | Actual Expenditure | 12,300 | 1,500 | 1,200 | 400 | 300 | 15,600 |  |
| 3. | Balance | 200 | - | - | - | - | 200 |  |
| 4. | Excess / Difference | - | - | - | - | - | - |  |

**NOTE :**

1. No Re-appropriation can be made towards Refreshment.
2. Certificate in respect of re-appropriation (if any) has to recorded.
3. This statement has to accompany the N.D.C Bill.

Signature of the Signature of the Principal

NSS Programme Officer with seal

          With seal