### CASH BILL

Receipt No.: 281 **SANJANA STATIONERY AND NAVALTIES**

**Gandhi Nagar,**

**Bengaluru**

Date: 01-12-2020

GST No……………...

To:

The Principal

Gandhi College

Gandhinagar

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl .**  **No.** | **Particulars** | **Quantity** | **Rate/Unit** | **Amount (Rs.)** |
| 1 | Fioldres/Files | 10 | 5=00 | 50=00 |
| 2 | Colour Pen set | 2 | 15=00 | 30=00 |
| 3 | Card board Sheet | 6 | 5=00 | 30=00 |
| 4 | Stapler and pins | 1 | 8=00 | 8=00 |
| 5 | Register Books -200pages | 1 | 65=00 | 65=00 |
| Total  **(Rupees One hundred and Eighty three only)** | | | | 183=00 |

Signature and Address

### CERTIFICATE

1. Certified that the expenditure of Rs. 183=00 has been accepted and paid to M/s. Sanjana Stationery and Navalties, Gandhinagar towards the purchase of stationeries.
2. The quality of the item (articles) purchased were satisfactory.
3. Items are taken to stock in the consumable stock register in page No. 10.
4. Purchases of these consumable articles were necessary in order to maintain record and the books of accounts.

Signature of the NSS Programme Officer Signature of the Principal

(With seal) (With seal)